

ROANOKE LOCAL HUMAN RIGHTS COMMITTEE MINUTES

November 15, 2012

The Roanoke Local Human Rights Committee met on November 15, 2012 at 3:00 pm at Goodwill Industries of the Valleys at 2502 Melrose Ave., Roanoke, VA.

Members Present

Vincent Dabney, Chair
Renu Musselwhite, Vice Chair
Joseph Kinchloe
Ann Patterson
Thayer Walker

Members Absent

Rebecca Downs

Affiliates Represented

Austin Residential and Mental Health Support Services – Tina Austin, Gregory Weaver
Commonwealth Lifespan Services – Betty Crance
Dominion Day Services – Marvin Fields
Family Insight – Heather Moor, Lissa Hopvich
Goodwill Industries of the Valleys – Linda Edghill
It's About Time, Inc Day Support & In Home Service – Mitzi Tuck, Dawn Parker
Key Living Options, Inc. – Linda Puckett
Mainstream Mental Health Services, Inc – Tonya Cox, Kristine Benson
Mountain River Counseling, LLC – Brigid Hundley
New Choices Counseling, Inc. – Karen Rice, Tyler Simmons
Roanoke Resource, LLC – Celia McCauley-Wittl, Courtni Sandras
TransformED Support Services – Nicole Drake
United Support Services, LLC – Geena Ray, Jessica Rill
Vision Behavioral Health – Michele Gunter, Sharon Garrett
Youth Advocacy Programs (YAP) – Kristi Cales

Affiliates Not Represented

Alleghany Highlands CSB
Berry Mental Support Services
Delivering HOPE Human Services

Others Present

Dwayne Lynch Human Rights Advocate, DBHDS-OHR
Susan Walton, LHRC Administrative Support, Alleghany Highlands Community Services

Call to Order

Vincent Dabney, Chairperson, called the meeting to order and invited members, staff, affiliates, and guests to introduce themselves.

Mr. Dabney called for Public Comment.

Agenda

Agenda for November 15, 2012 reviewed for approval. Motion made to approve agenda as printed, 2nd and approved.

Minutes

Minutes for August 16, 2012 meeting reviewed by the committee. Motion was made to approve August 16, 2012 minutes, 2nd and approved.

Minutes for September 17, 2012 meeting reviewed by the committee. Motion was made to approve September 17, 2012 minutes, 2nd and approved.

Advocate's Report

Dwayne Lynch, Human Rights Advocated informed committee currently they have 1 LHRC vacancy, but all mandated positions are currently filled. We do have an applicant, who hopefully will interview next meeting. The LHRC annual member training still needs to be conducted, it will be on Dec. 4, from 10-2. Training will be all Roanoke Valley/NRV LHRC's, and training will be done at Catawba Hospital. If anyone would like a tour Mr. Lynch can see if that can be arranged prior to the meeting. Training will consist of a total of 4 LHRC's. Dwayne Lynch informed providers to please make sure they submit quarterly reports on time, it does slow up the process getting packets to committee members. All quarterly reports should be emailed, NOT faxed. It does not have any identifying information so please email. In addition make sure providers Cc Susan Walton, LHRC Admin Support. In addition make sure you are checking your quarterly reports before submitting, several providers are leaving items on from previous reports and it causes confusion. Copies of 2013 schedule are available if a provider needs a hard copy. Susan Walton will email everyone a copy as well if you have not already received it. Next month make sure you pay attention when the annual report is due. Dwayne Lynch notified providers he will be communicating other annual documentation that is needed soon. Finally, Mr. Lynch informed the committee members and reminded providers of recent communication regarding the The Bill of Rights §37.2-400 was amended this year and is now the ***Rights of individuals receiving services***. Noted that there are eleven (11) enumerated rights in the Code. Please make certain that any policies and procedures and staff training/curriculum incorporate the correct, updated law and not previous versions! If you are not currently introducing and reviewing the Code in staff training, I encourage you to do so. What better way to impress upon every single person you hire that the ***Rules and***

Regulations to Assure the Rights of Individuals Receiving Service from Providers Licensed, Funded or Operated by [DBHDS] are in fact **statutory** regulations.

Request for Affiliation (Expanded Affiliations)

- 1) Dominion Day Services – Relocated Mental Health Support, Intensive In-Home and Therapeutic Day Treatment to 3023-B Peters Creek Road, NW, Roanoke, VA 24017. LHRC accepted notification of the location change.
- 2) Family Insight, P.C. – Add Intensive In-Home Services to include EPSDT clients and to extend Intensive In-Home Services and Mental Health Support Services to Craig and Botetourt Counties. Motion was made to extend In-Home Services and Mental Health Support Services to Craig and Botetourt Counties. Motion was 2nd and approved. The committee also accepted adding the track to include EPSDT clients.
- 3) United Support Services – Add Therapeutic Day Treatment Services at Garden City Elementary School in Roanoke City Public Schools. Motion was made to add Day Treatment Services to Garden City Elementary School. Motion was 2nd and approved.

Affiliation Updates as Requested by LHRC:

- 1) Berry Mental Support Services. Licensing applicant for Mental Health Support Services. LHRC reviewed the updated restraint policy on behavioral management. LHRC made motion to grant full affiliation. Motion was 2nd and approved.
- 2) TransformED Support Services. Licensing applicant for Mental Health Support Services. Request to affiliate Mental Health Support Services for adults aged 18 and up. Coverage area to include Roanoke City, Roanoke County and Salem. Policies and procedures reviewed by the committee. LHRC made motion to grant full affiliation to TransformED Support Services for Roanoke City, Roanoke County and Salem. The motion was 2nd and approved.

Affiliates Reports and Updates.

Mr. Dabney invited the Providers to present the Provider Human Rights Reports for the 3rd Quarter.

- 1) Alleghany Highlands Community Services was not represented. The report was accepted. Motion was made for an update at the next committee meeting. Motion was 2nd and approved.

- 2) Tina Austin presented the Austin Residential and Mental Health Support Services reports. Reports were accepted as submitted.
- 3) Betty Crance presented the Commonwealth Lifespan Services report. Report was accepted as submitted.
- 4) Christina Morris presented the Dominion Youth/Day Services reports. Reports were accepted as submitted.
- 5) Heather Moor presented the Family Insight, Inc. reports. Reports were accepted as submitted.
- 6) Lynda Edghill presented the Goodwill of Roanoke Valley reports. Reports were accepted as submitted.
- 7) Mitzi Tuck presented the It's About Time, Inc. Day Support and In Homes reports. Reports were accepted as submitted.
- 8) Linda Puckett presented the Key Living Options reports. Reports were accepted as submitted. Key Living had requested a special meeting to restart their Supportive In-Home Services. The special meeting was held on September 17, 2012. LHRC requested an update of these services at the next committee meeting in February 2013.
- 9) Tonya Cox presented the Mainstream Mental Health Services, Inc. reports. Reports were accepted as submitted.
- 10) Brigid Hundley presented the Mountain River Counseling, LLC reports. Reports were accepted as submitted.
- 11) Karen Rice presented the New Choices Counseling, Inc. report. Notified LHRC the provider was licensed on September 17, 2012. Report was accepted as submitted.
- 12) Geena Ray presented the report for United Support Services, LLC. Report was accepted as submitted.
- 13) Sharon Garrett presented the report for Vision Behavioral Health. Report was accepted as submitted. Notified LHRC the provider was licensed in September 2012.
- 14) Kristi Cales presented the report for the Youth Advocacy Program. Report was accepted as submitted.

Other Business

- 1) Dwayne Lynch, Human Rights Advocate, reminded providers if you update your human rights policies and procedures, the changes will need to be brought before the committee for review. If providers start to serve different populations, they will need to update their policies and procedures and bring the changes before the committee for review.
- 2) Provider requested a copy of the agendas and the schedule be sent to all the providers.
- 3) Roanoke Resource reported they are still working with the Office of Licensing.

Adjournment

The meeting adjourned with reminder the next meeting will be February 21, 2013.

Vincent Dabney, Chairman

Date